



LIGO LABORATORY
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MEMORANDUM

DATE: September 2, 2008

TO: Dawn Boyd, Patrick Lam
A.L. FROM: Albert Lazzarini
SUBJECT: Approval of access to LIGO Oracle financial data by M. Kurts
Refer to: LIGO-M080343-00-M

Mary Kurts is a contractor who works for Ares Corporation, which provides extensive financial and project management services to the Advanced LIGO Project. She is directly supervised and guided in these activities by Carol Wilkinson of our LIGO Hanford Observatory, who is the Advanced LIGO Project Manager.

We have determined that in order for Mary to perform her job for Carol, she requires access to the LIGO LD query in Webster. We understand that this will enable her to view the labor distribution information of all employees in LIGO including their salaries. However, Mary should only be given this level of access for the Advanced LIGO accounts, which are listed under Award: NSFLIGO.ALIGO and Project: ADV.LIGO.

CC: P. Lindquist
J. Marx
A. Rice
C. Wilkinson
LIGO DCC